

Tabernash Meadows Water & Sanitation District  
Board of Directors Meeting Minutes  
729 Aster Drive, Tabernash, CO 6:00 p.m.  
November 10, 2020

**1. Call To Order:**

- a. Anderson called the meeting to order at 6:00 pm.
- b. Board Members and Staff present: Co-President Anderson via video, Treasurer Drewett via video, Co-President Sprague via video, Member-at-large Thoms via video, Manager Yoder via video, Accountant Schmiedbauer via video. Public attending via video: Jerry Nissan. Ed Moyer Grand County Assistant Manager via video.
- c. There were no disclosures.

**2. Board Seat Vacancy:**

- a. Discussion was held to continue to seek an appointee.

**3. October 2020 Financials:**

- a. Schmiedbauer detailed the monthly financial statements, check register and managers credit card for the Board.
- b. Drewett motion to approve September financials as presented. Thoms 2<sup>nd</sup>, motion approved 4-0.

**4. 2021 Draft Budget Presentation:**

- a. Schmeidbauer detailed the 2021 draft highlighting revenue direction from the Board at the last presentation. The District will not lower mills in 2021 in anticipation of the Residential Assessment Rate adjustment. There was no other direction given to staff. Moyer thanked the Board for their work administering the County portion of the annual budget and commended the District on the recent Developer agreements. Moyer had no other comments or questions related to the annual budget.

**4. Board Meeting Minutes:**

- a. Having reviewed the minutes, Sprague motion to approve. Drewett 2<sup>nd</sup>, motion approved 3-0 with correction of Anderson called the meeting to order, not Sprague as presented.

**5. Managers Report:**

- a. Reservoir O&M ongoing.
- b. Treatment plants are running well.
- c. Yoder discussed allowing lot 19 listing to expire and re-list for sale in January 2021. Directors agreed.

d. Yoder discussed current tap assignment policy. Discussion was held to address tap assignments on an as-needed basis rather than develop a written policy. Staff was directed to consult with Legal Counsel if needed.

e. Yoder discussed budgetary goals to have a legal review of the District Rules and Regulations and the employee handbook.

**6. Seter Status Report:**

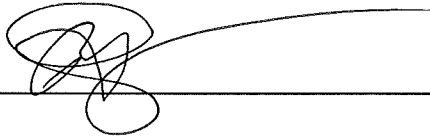
a. Yoder detailed the only outstanding item is the Equal Pay Act. Seter's office is developing guidance for staff. Staff will follow up.

**7. Old Business:**

**8. New Business:**

9. **Public Comment:** Jerry Nissen offered that his wife is in HR at the YMCA and she is willing to help review the employee handbook to control legal expenses. Yoder will forward a copy when the project is undertaken.

10. **Adjourn:** 7:51 pm. Next meeting 11-10-2020 6 pm.

A handwritten signature in black ink, consisting of several loops and a long horizontal stroke extending to the right.

12/9/2020