

Tabernash Meadows Water & Sanitation District
Board of Directors Meeting Minutes
729 Aster Drive, Tabernash, CO 6:00 p.m.
April 13, 2021

1. Call To Order:

- a. Anderson called the meeting to order at 6:00 pm.
- b. Board Members and Staff present: President Anderson via video, Treasurer Drewett via video, Vice President Sprague via video, Member-at-large Thoms via video, Accountant Schmiedbauer via video, Manager Yoder via video. Public attending: Jerry Nissan, Steven Roberts via video.
- c. There were no disclosures.

2. Board Seat Vacancy:

- a. Sprague is speaking with a possible new board member and will invite to a future meeting. Drewett spoke with a few district residents.

3. March 2021 Financials:

- a. Schmiedbauer reviewed March 2021 financials and monthly financial statements, check register and managers credit card for the Board.
- b. Drewett motion to approve March 2021 financials as presented. Thoms 2nd, motion approved 4-0 without further discussion.

4. March 2021 Board Meeting Minutes:

- a. Having reviewed the 3-9-21 Regular Meeting minutes, Sprague motion to approve as presented. Drewett 2nd, motion approved 4-0.

5. Managers and Operations Report:

- a. **Water Rights update:** no change.
- b. **Operations Report:** Yoder explained dissolved oxygen sensors at the waste treatment facility have failed. The equipment is central to the efficient nitrification and denitrification process and needs to be replaced. Yoder presented a bid for new equipment. Yoder explained the expense is unbudgeted, but is appropriate to expense under the contingency line in the 2021 budget. Following brief discussion Drewett motion to approve the request by Yoder for \$6800.00 to replace, rather than repair, the failed equipment. Thoms 2nd, motion approved 4-0.
- c. **New Operator:** Yoder announced a new Operator has been hired and is expected to begin work soon. Cori Armstrong has experience in heavy equipment, snow making, pumps and infrastructure as well as being a trained EMT.

- d. **Residential Water Meter Update:** Staff continues to schedule water meter replacements. The last 30 meters budgeted for 2021 have been ordered. Staff contacted the irrigation meter owners to request they purchase new meters for the 2021 irrigation season. Yoder detailed that commercial and irrigation accounts and new residential construction have been asked to purchase the upgraded meters at their own cost.
 - e. **Lot 19 Update:** The Board considered an offer to purchase lot 19. After discussion, a motion to counteroffer of \$195k was made by Drewett, 2nd by Thoms. Without further discussion the motion was approved 4-0.
 - f. **Capital Improvement Planning:** Yoder presented the Board with separate CIP bids for water and waste water. After discussion, the initiative was tabled due to cost. Staff will seek additional estimates more in-line with annual budget capital expenditures.
 - g. Yoder briefly discussed the Draft Drought Plan. The draft is under consideration by the Grand County Stakeholder group. A final plan is expected in July 2021. No further action is needed at this time.
 - h. **Employee Handbook Update:** Yoder discussed the draft handbook. Staff is working with legal counsel. No action is needed at this time. Drewett will work with staff to develop job descriptions and pay scales to present at a future board meeting.
6. **Seter Status Report:** Working with staff on handbook updates.
 7. **Old Business:**
 - a. Yoder has reviewed and discussed OA and DRC requirements for commercial development.
 8. **New Business:** Yoder presented the Board with a change of contact form for the wastewater discharge permit. The change names Anderson, as President of the Board, the Permittee Legal Contact.
 9. **Public Comment:** The Board reviewed Steven Roberts' written request for 1st 2021 overage waiver. Mr. Roberts' offered a brief history of events that caused the overage and steps he will undertake to prevent future overages. Drewett explained the district has not waived overages in the past as all customers would share in the cost of waived services provided. Yoder asked Mr. Roberts to inquire if homeowner insurance would cover the incident and stay in touch. Mr. Roberts will follow up.
 10. **Adjourn:** 7:50 pm. Next meeting 5-11-2021, 6 pm.

via video conference - Motion by Thomas, 2nd by Drewett
Approved 3-0 Approved 5-11-2021 date